

CLAY COUNTY APPRAISAL DISTRICT

101 E OMEGA P O BOX 108
HENRIETTA, TEXAS 76365

GARY L. ZEITLER RPA, RTA, CCA
CHIEF APPRAISER

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To: All Taxing Entities

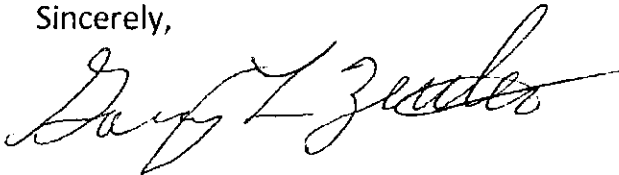
Date: May 31, 2019

Re: Preliminary 2020 Clay County Appraisal District Budget

Here is a copy of our preliminary budget approved at our May 28, 2019 meeting.

Please contact me for additional information or clarification. Thank you for your continued support.

Sincerely,



Clay CAD Chief Appraiser
Gary L. Zeitler RPA, RTA, CCA

**CLAY
COUNTY
APPRAISAL
DISTRICT
2020
PRELIMINARY
BUDGET**

2019 CLAY COUNTY APPRAISAL DISTRICT BUDGET

	2019	CHANGE	2020	COLLECT	APPRAISE
CONTRACTED SERVICES					
Real Prop Appr (Eagle)	\$50,000	\$0	\$50,000	\$0	\$50,000
Accounting Services CPA	\$6,500	\$500	\$7,000	\$3,500	\$3,500
Mineral & Utility (P&A)	\$61,700	\$0	\$61,700	\$0	\$61,700
Soft Maint (Stmts & Notices)	\$35,000	\$0	\$35,000	\$17,500	\$17,500
Website Maint (P&A)	\$3,100	\$0	\$3,100	\$1,000	\$2,100
Mapping Software Maint (P&A)	\$26,750	(\$26,750)	\$0	\$0	\$0
EDUCATION EXPENSES					
Dues & Membership	\$3,500	\$0	\$3,500	\$750	\$2,750
Education Expense	\$3,000	\$0	\$3,000	\$1,000	\$2,000
Mileage Reimbursement	\$2,500	\$0	\$2,500	\$750	\$1,750
Travel Expense	\$3,000	\$0	\$3,000	\$1,000	\$2,000
LEGAL EXPENSES					
Appraisal Review Board	\$2,000	\$0	\$2,000	\$0	\$2,000
Legal Notices	\$700	\$0	\$700	\$200	\$500
Binding Arbitration	\$500	\$500	\$1,000	\$0	\$1,000
Legal Expense	\$3,000	\$1,000	\$4,000	\$1,000	\$3,000
OFFICE EXPENSES					
Bldg Ins	\$3,250	\$250	\$3,500	\$0	\$3,500
Bldg Maint Repair	\$3,000	\$500	\$3,500	\$0	\$3,500
Building Cleaning	\$2,500	\$0	\$2,500	\$0	\$2,500
Copier Maint	\$850	\$0	\$850	\$250	\$600
Data Processing Supplies	\$3,500	\$0	\$3,500	\$1,000	\$2,500
Office Equipment	\$2,000	\$2,000	\$4,000	\$0	\$4,000
Office Supplies	\$3,200	\$0	\$3,200	\$600	\$2,600
Postage	\$20,000	\$0	\$20,000	\$7,000	\$13,000
Postage Equipment	\$3,000	\$0	\$3,000	\$1,000	\$2,000
STAFF COSTS					
Salaries	\$215,500	\$0	\$215,500	\$62,000	\$156,000
FICA - Medicare	\$2,400	\$0	\$2,400	\$420	\$2,000
Health Ins	\$25,800	\$0	\$25,800	\$12,900	\$12,900
Unemployment Ins	\$1,246	\$0	\$1,246	\$50	\$1,200
Worker's Comp	\$828	\$0	\$828	\$150	\$700
Retirement	\$56,684	\$0	\$56,684	\$20,000	\$41,276
UTILITIES					
Telephone	\$3,200	\$0	\$3,200	\$600	\$2,600
Water	\$1,000	\$0	\$1,000	\$200	\$800
Natural Gas	\$1,200	\$0	\$1,200	\$300	\$900
Electricity	\$3,500	\$0	\$3,500	\$700	\$2,800
TOTAL	\$561,046	(\$22,000)	\$531,908	\$133,870	\$405,176

CLAY COUNTY APPRAISAL DISTRICT 2019 SALARY AND BENEFITS

ORIGINAL	2019 SALARY	MEDICARE	HEALTH INS	UNEMPLOY	WORKER COMP	RETIREMENT
Chief Appraiser(contract)	\$52,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Manager	\$43,200.00	\$639.40	\$0.00	\$336.00	\$232.43	\$17,392.60
Asst Chief Appr	\$44,400.00	\$643.80	\$8,600.00	\$333.84	\$225.57	\$17,875.44
Collection Clerk	\$29,200.00	\$423.40	\$8,600.00	\$216.08	\$146.00	\$11,755.92
Secretary	\$35,400.00	\$513.30	\$8,600.00	\$261.96	\$177.00	\$14,252.04
Part Time	\$13,800.00	\$200.10	\$0.00	\$102.12	\$69.00	\$0.00
Totals	\$218,000.00	\$2,420.00	\$25,800.00	\$1,250.00	\$850.00	\$61,276.00

PROPOSED	2020 SALARY	MEDICARE	HEALTH INS	UNEMPLOY	WORKER COMP	RETIREMENT
Chief Appraiser(contract)	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Manager	\$44,400.00	\$644.05	\$0.00	\$344.58	\$222.00	\$15,909.46
Asst Chief Appr	\$46,800.00	\$678.60	\$8,600.00	\$351.60	\$234.50	\$16,768.44
Collection Clerk	\$30,400.00	\$440.80	\$8,600.00	\$224.96	\$152.00	\$10,892.32
Secretary	\$36,600.00	\$530.70	\$8,600.00	\$270.84	\$183.00	\$13,113.78
Part Time	\$7,300.00	\$105.85	\$0.00	\$54.02	\$36.50	\$0.00
Totals	\$215,500.00	\$2,400.00	\$25,800.00	\$1,246.00	\$828.00	\$56,684.00

